

Chief Executive's Office

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Date: 26 August 2005

Chorley
Borough Council

Town Hall
Market Street
Chorley
Lancashire
PR7 1DP

Chief Executive:
Jeffrey W Davies MA LLM

Dear Councillor

A meeting of the Customer Overview and Scrutiny Panel is to be held in the Committee Room, Town Hall, Chorley on Wednesday, 7th September, 2005 commencing at 6.30 pm.

AGENDA

1. **Apologies for Absence**

2. **Declarations of Any Interests**

Members of the Panel are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 2)**

To confirm as a correct record the minutes of the meeting of the Customer Overview and Scrutiny Panel held on 6 July 2005 (enclosed)

4. **Standards for Better Health - Draft Declaration - Chorley and South Ribble Primary Care Trust (Pages 3 - 38)**

Report from Director of Clinical Governance Chorley and South Ribble PCT, Sally Fletcher (enclosed)

5. **One Stop Shop Inquiry Update (Pages 39 - 42)**

Report of Assistant Head of Customer Services (enclosed)

6. **Review of Race Equality Scheme (Pages 43 - 60)**

Report of Head of Corporate and Policy Services (enclosed)

Continued....

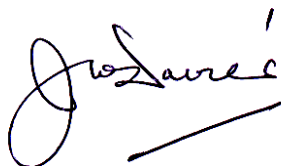
7. **Decriminalisation of Parking Enforcement Inquiry - Collecting Evidence**

- a) To discuss financial matters with the Accountant for DPE from Finance Unit
- b) To received the report of the Sub-Groups held on 9 August 2005 and 17 August 2005 (enclosed) (Pages 61 - 66)
- c) To consider the report Penalty Charge Notice Processing – An Overview (enclosed) (Pages 67 - 76)
- d) To consider articles summarising the Childs report and report by the University of Birmingham (enclosed) Full copies of the reports will be available at the meeting (Pages 77 - 80)
- e) To consider Information relating to drivers with disabled badges (enclosed) (Pages 81 - 90)
- f) To receive an example of a Penalty Charge Notice (enclosed) (Pages 91 - 92)
- g) To examine Parking Attendant beat information (to be circulated at the meeting)
- h) To arrange dates and location for the proposed site visit (discussion item)
- i) To arrange dates and times for Councillors to visit the Parking Manager and view the computer system (Discussion item)
- j) To examine publicity information for the public (Parking Manager to report at the meeting)
- k) To consider questions for the questionannire to seek the views of the public, Councillors and Parish Councillors (Discussion item)

8. **Overview and Scrutiny Work Programme (Pages 93 - 94)**

Work programme enclosed.

9. **Any other item(s) that the Chair decides is/are urgent**



Chief Executive

Distribution

1. Agenda and reports to all Members of the Customer Overview and Scrutiny Panel (Councillor Mrs Walsh (Chair), Councillors Cullens, Mrs D Dickinson, M Lees, Malpas, Miss Molyneaux, Russell, E Smith, Mrs J Snape and Snow) for attendance.
2. Agenda and reports to Group Director, Head of Leisure and Culture, Head of Corporate and Policy Services, Engineering Services Manager and Parking Manager for attendance.
3. Agenda and reports to Executive Leader (Councillor J Wilson) Deputy Leader (Councillor Edgerley) Leader of Conservative Group (Councillor P Goldsworthy), Leader of Liberal Democrat Group (Councillor K Ball) and Chairman of Overview and Scrutiny Committee (Councillor J Walker) for information.
4. Agenda and reports to Sally Fletcher, Director of Clinical Governance Chorley and South Ribble Primary Care Trust, Jubilee House, Lancashire Business Park, Centurion Way, Leyland, PR26 6TR
5. Agenda and reports to all remaining Chief Officers for information.
6. Agenda and reports to all remaining Members of the Council for information.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے: